

Texas Department of Motor Vehicles Texas SmartBuy PO # 24055734 Business Unit # 60800

Purchase Order # 0000013844

PO Date: PO End Date: PO Method: Rev Dt: Payment Terms: Freight Terms: Ship Via: PCC: Dispatch:

01/05/2024 NET30 **FOB Destination VNDR** 01/15/2024 Dispatch Via Print AT

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PITNEY BOWES Ship To: 1P22 - San Antonio Region PITNEY BOWES INC

15150 Nacogdoches Rd., Ste. 100

San Antonio TX 78247

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United States

BOSTON MA 02298-1022 **United States**

PO BOX 981022

Ship To Attention: Bill To:

Seberina Palomarez 4000 Jackson Avenue

Austin TX 78731 **United States**

Vendor ID: 1060495050 0 013

Purchaser: Richard Emmanuel Oballo

Phone: Fax:

Bill To Fax:

Email: richard.oballo@txdmv.gov Bill To Email: DMV FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Additionally, this Purchase Order is governed by the Texas Department of Motor Vehicles Standard Terms and Conditions, which can be found at: http://www.txdmv.gov/contractors-vendors.

TxDMV Contract Monitor:

Seberina Palomarez seberina.palomarez@txdmv.gov 210-731-2151

> **Authorized Signature** ichard Oballo

01/05/2024



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Vendor Contact:	
Contractor: Pitney Bowes Inc. Contact Name: Francie Coffey Email: francie.coffey@pb.com	
Phone: (213) 256-1917	

Line-Sch: Line Description: PCA: Class/Item: Quantity: UOM: Unit Price: Extended Amt: Due Date: \$91.29

793-5-EACH 30101 600/80 1.0000 EΑ \$91.29000

RED POSTAL INK 01/05/2024 CARTRIDGE - 1/BOX - UP

TO 3,000 IMPRESSIONS) - FOR SENDPRO C,

SENDPRO+

Supplier#: 793-5-EACH

Schedule Total \$91.29

ReqID: 0000014458

> Item Total for Line # 1 \$91.29

> > **Total PO Amount** \$91.29

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

01/05/2024